



North Star Training Ltd
12 Dawley Close,
Ashton-in-Makerfield,
Wigan
Lancashire
WN4 9LA

Group Booking Form

Tel: 0161 4089596
Email: nst@live.co.uk

Confirmation:

All telephone bookings are provisional. A booking can only be confirmed when the completed booking form has been received by North Star Training. Your course will then be confirmed in writing, along with All pre course information and invoice.

Name of Group	
Contact Name	
Contact Phone Number	
Course Address	
Course Post Code	
Type of Course Requested	
Dates Requested	
Maximum Number of Participants	
Any Special Requirements	

Responsibilities:

The venue is expected to be safe and suitable for the delivery of an intensive training course. Clients are expected to behave in a safe and reasonable manner. If our Professional Trainers find that this is not so, they have the right to cancel the course at any time. The full course fee will still be due. Clients are Responsible for maintaining acceptable levels of behaviour, unacceptable behaviour may lead to offenders being asked to leave. You will be asked to pay for any malicious damage to our equipment caused by clients. Certificates will be issued to the clients upon North Star Training Ltd receiving full payment. Invoices to be paid within 30 days of course. **Cancellation:** To allow for maximum flexibility for your course we will allow cancellation of your course up to 15 days before the course commences with no penalty. Cancellation after this notice period will incur a £300 penalty to cover our trainers fee. If North Star Training Ltd cancels the course we will give as much notice as possible. We reserve the right to cancel the course at any time (we have never cancelled a course in over 8 years).

NST: has its own insurance policy

Signature

Print Name

